

ANNUAL REPORT

2013-2014



CARA

Central Adoption Resource Authority

Ministry of Women & Child Development

Government of India

Website : www.adoptionindia.nic.in

Annual Report 2013-2014



CARA

**Central Adoption Resource Authority
Ministry of Women & Child Development
Government of India**

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Annual Report (2013-2014)

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I have always believed that in the lives of individuals, just in society at large, the profoundest changes take place within a very reduced time frame. When we least expect it, life sets us a challenge to test our courage and willingness to change; at such a moment, there is no point in pretending that nothing has happened or in saying we are not yet ready. The challenge will not wait. Life does not look back. A week is more than enough time for us to decide whether or not to accept our destiny.

(Paulo Coelho, Brazilian author)



सत्यमेव जयते



मेनका संजय गांधी
Maneka Sanjay Gandhi

मंत्री
महिला एवं बाल विकास मंत्रालय
भारत सरकार
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MINISTER
MINISTRY OF WOMEN & CHILD DEVELOPMENT
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NEW DELHI-110001

MESSAGE

The child welfare goals of orphan, abandoned and surrendered children are safety, family preservation (restoration to biological parents and strengthening family) and their rehabilitation through various non-institutional services. CARA has been set-up by the Government to function as a nodal body in the country to promote adoption of orphan and destitute children with the assistance of various associated agencies.

It gives me immense pleasure to present the Annual Report of CARA for the year 2013-14.


Adoption is a life changing experience for the adopted child and the adoptive family. Placement of children in adoption must be guided by a procedure in a time bound manner at all stages, so that all adoptable children find themselves in adoptive families and such children need not to stay long in the institutions.

Some gaps have been identified in the adoption process, specifically procedural delays by stakeholders. It has also been observed that a number of children do not reach adoption agencies for various reasons.

I appreciate CARA's efforts to streamline adoption programme in the country and its efforts to implement Child Adoption Resource Information and Guidance System (CARINGS), an IT Application intended to bring more transparency in the adoption system. I would urge CARA to reach every child without parental care in the country with the help of State Government and associated agencies and child care institutions.

Rehabilitation of special needs children is a challenge and CARA must make adequate efforts for their rehabilitation through their placement with loving and caring families.

I am sure, CARA and its associated agencies shall continue to work with more enthusiasm for a better future for children without parental care.


(Smt. Maneka Sanjay Gandhi)

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FROM THE DESK OF MEMBER SECRETARY-CARA

Family gives us a sense of belonging and provides us with lifelong connections. No matter how well resourced the child care institution is, an institutionalised life can never replace the care of a loving family. The majority of children coming to institutions has a traumatic background. Even infants may have suffered badly.

2. The right of every child to a family is paramount. The love, care, and support that family gives to their children can't be compared with any of the institutional care because the parents can only give personal attention to their child. Adoption is a means for finding a right parent for the child and not the other way round. Adoption is one of the best means of rehabilitating a child who is without a family and this is intended for the welfare of the child, his/her normal growth and development.

3. There are older children, siblings, medical needs children and children with functional impairments who are either orphan, surrendered or abandoned. It is true that intellectual, social and emotional development of a child depends on the care and nurturing of a family and when children are brought up in a loving and supportive family environment, they are likely to manifest high levels of self-confidence and self-esteem, curiosity and the desire to learn. Adoption has been generally accepted as the ideal means of rehabilitating the destitute, abandoned, orphaned and relinquished children, as it seeks to give the child the much needed family surroundings of parental love, care and protection.

4. Adoption, whether domestic or international, generally serves the children's interests better than any form of state-sponsored care, whether that be foster care or institutionalisation, although there will always be exceptions to this general rule. The Citizens of our country are still not completely aware about the legal adoption procedures. It is still conceived as a cumbersome and complicated procedure. In order to promote the adoption programme in the country, CARA has been taking several initiatives like organizing various training and development programmes including State orientation programmes on adoption and non-institutional care, international, national and regional level meets, training on CARINGS, consultations with Judiciary, adoptive and prospective adoptive parents get-together and other advocacy programmes for promoting adoption and non-institutional care in the country.

5. Of late, there has been an attitudinal change in India with reference to adoptions; not only have people become more open minded about accepting adoption, but are also willing to adopt a girl child as well as older children. However, there still remains a large section of children who do not find families and are forced to spend their entire childhood in institutions.

There are many children who have special needs. In most of the cases, such children do not get family within the country and only a few of them are placed in inter-country adoption. There is, therefore, a need to challenge our conventional mindset and take adoption of children with special needs as well.

6. CARA is emerging states to identify potential SAAs to be recognised in RIPA. Although Adoption Guidelines and CARINGS have facilitated linkages between adoption agencies for rehabilitation of such children, the State Governments have a major role to play in this regard. CARA is in the process of connecting each adoption agency with several child care institutions so as to reach every child in need of a family.

7. With this, CARA is also putting its best efforts to arrest the unauthorized adoptions in our country. The biggest challenge faced by adoption is illegal/unauthorized adoptions. Various institutions like unregistered Child Care Institutions or hospitals or nursing homes are involved in illegal/unauthorized adoption, which needs to be checked.

8. Adoption Procedure has been made simpler by the Central Adoption Resource Authority (CARA) with the introduction of an online portal called Child Adoption Resource Information and Guidance System (CARINGS), which is a monitoring tool introduced for bringing greater transparency in the adoption system. It is now mandatory for every Prospective Adoptive Parent (PAP) to register only with one recognised Specialised Adoption Agency (SAA) or a Recognized Indian Placement Agency (RIPA) and such registration can be done online at www.adoptionindia.nic.in .

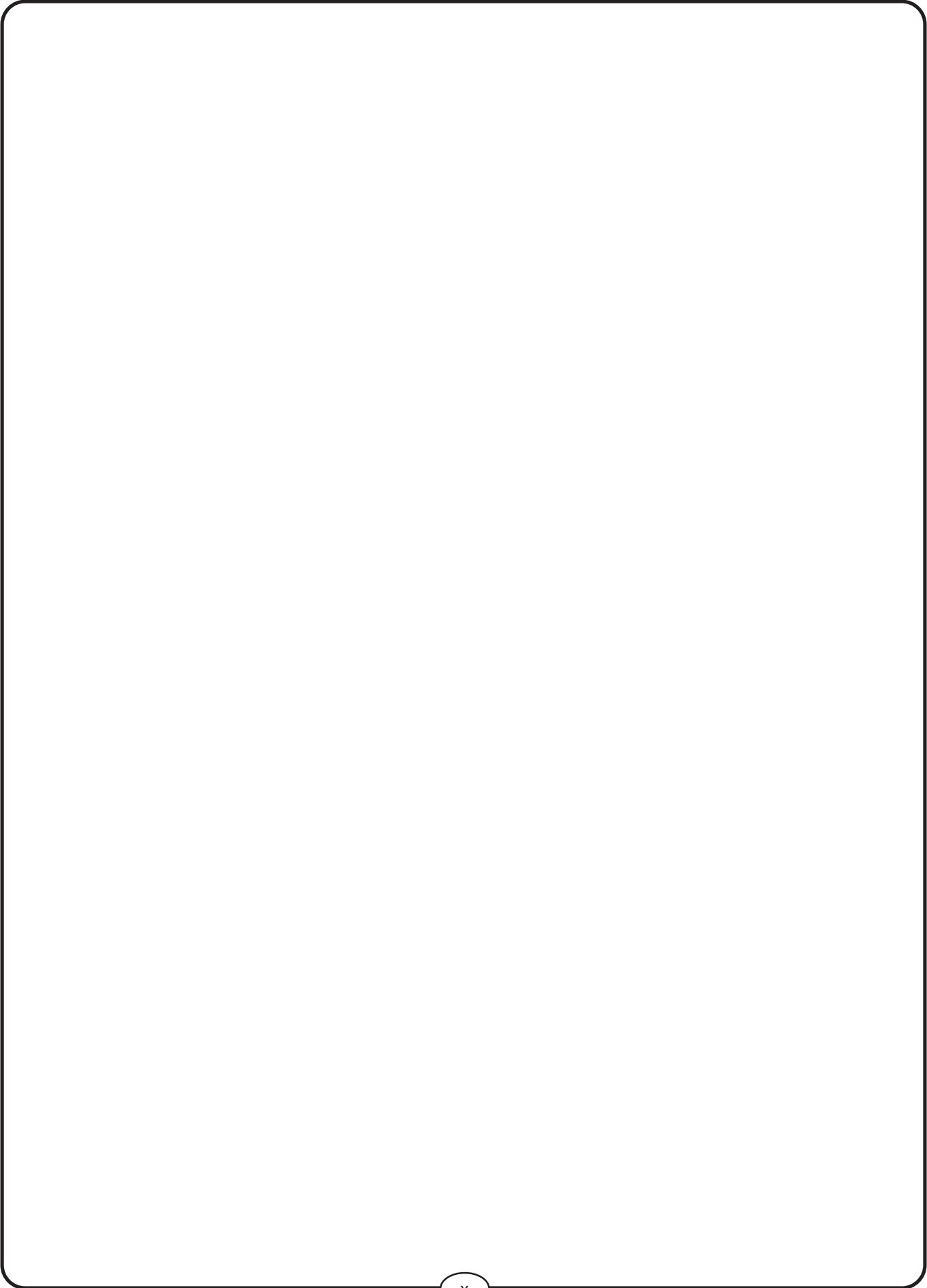
9. CARA welcomes participation of all the stakeholders and urges them to scrupulously follow the 'Guidelines Governing the Adoption of Children, 2011' notified by Government of India on 27th June 2011.

Sd/-

(Member Secretary, CARA)

ACRONYMS

AFAA	:	Authorised Foreign Adoption Agency
CA	:	Central Authority (the Government Department designated as a Central Authority under Hague Convention with respect to Inter-Country Adoption)
CARA	:	Central Adoption Resource Authority
RIPA	:	Recognised Indian Placement Agency
SAA	:	Specialised Adoption Agency
PAPs	:	Prospective Adoptive Parents
CARINGS	:	Child Adoption Resource Information and Guidance System
IEC	:	Information Education & Communication
ICT	:	Information & Communication Technology
MIS	:	Management Information System
CWC	:	Child Welfare Committee
ARC	:	Adoption Recommendation Committee
ICPS	:	Integrated Child Protection Scheme
J. J. Act	:	Juvenile Justice Act
UTs	:	Union Territories
NOC	:	No Objection Certificate



Chapter I

CARA & ASSOCIATED AGENCIES

1.1 Central Adoption Resource Authority (CARA): CARA is an autonomous body under the Ministry of Women & Child Development, Government of India. It functions as the nodal body for adoption of Indian children and is mandated to monitor and regulate in-country and inter-country adoptions. CARA is designated as the Central Authority to deal with inter- country adoptions in accordance with the provisions of the Hague Convention on Inter-country Adoption, 1993, ratified by Government of India in 2003. CARA primarily deals with adoption of orphan, abandoned and surrendered children through its associated /recognised adoption agencies.

The autonomous body was registered under Society's Registration Act in the year 1999 and it is governed by its Memorandum of Association (MOA) and Service Bye-laws and other Govt. Rules as applicable. It has a Management Committee consisting of both official and non-official members. Currently, it has a sanctioned strength of 27 staff members.

The vision of CARA is to find a loving and caring family for every orphan, abandoned and surrendered child in the country. Its mission is to expand adoption services to every corner of the country, make efforts for expeditious rehabilitation of the child through adoption, ensure standardization in the functioning of adoption agencies, promote ethical practices in adoption and provide facilitation to parents desiring to adopt. The main aim of CARA is to facilitate the adoption of as many Indian children as possible who would benefit from adoption and to ensure that number of eligible children are available for adoption without prospective adoptive parents having to endure unnecessary onerous requirements, unreasonable delays and illegal demands. CARA is also required to act as a clearing house for information about children eligible for adoption; develop public awareness campaigns; undertake research and evaluation; monitor and regulate the work of recognised and associated agencies; liaison with the other central authorities and foreign missions and ensure post-adoption follow-up and care for the adopted children. CARA advocates for children without parental care for their expeditious placement with alternate families. In spite of its best efforts, there are delays in the adoption system both at the pre-adoption level and during adoption stage.

1.2 State Adoption Resource Agency (SARA): As per 'Guidelines Governing the Adoption of Children-2011', every State Government is required to set up a State Adoption Resource Agency (SARA) to act as a nodal body within the State to coordinate, monitor and develop the work of adoption and non-institutional care in coordination with CARA. As

far as promotion of in-country adoption is concerned, it has to ensure that all adoptions are processed online in CARINGS including registration of all admitted children and Prospective Adoptive Parents (PAPs) and carry out awareness efforts and IEC campaign. As a regulatory body, it has to conduct inspections to assess the activities of the adoption agencies as provided in the CARA Guidelines. Further, it has to monitor the linkage between the RIPA and the SAA while it has to promote the linkage between CCI and RIPA/SAA for de-institutionalisation of all such children without parental care.

So far, 22 States have already constituted State Adoption Resource Agencies (SARAs) to promote adoption programme in their respective states. It has to coordinate with District Child Protection unit (DCPU) to assess the ground level situation and address delays at various levels.

1.3 Specialised Adoption Agencies (SAAs)/ Recognised Indian Placement Agencies (RIPAs): In order to facilitate the placement of orphan, abandoned and surrendered children in adoption, the Juvenile Justice Act 2000 empowers the State Government to recognize one or more of its childcare institutions or voluntary organizations in each district as Specialised Adoption Agency (SAA) for placing children in in-country adoption. Each SAA has a specific role for the children to be adopted, the biological mother/parents and the prospective adoptive parents (PAPs). SAAs are normally given grants under the Integrated Child Protection Scheme (ICPS) which is a centrally sponsored scheme aimed at building a protective environment for children in difficult circumstances, as well as other vulnerable children, through Government-Civil Society Partnership.

There are about 402 number SAAs functioning at the state level for placing children in adoption and a list of such agencies is placed at Annexure -A. Out of 402 agencies, 71 agencies have been recognised as Recognised Indian Placement Agencies (RIPAs) to place children in inter-country adoption. The role of SAA includes its role for children, to be responsible for care, protection and well being of every child in its care and cater to their health needs; special care for children with special needs; emotional and psychological needs; educational and training needs; leisure and recreational activities; protection from all kinds of abuse, neglect and exploitation; social mainstreaming; restoration and follow-up. Further it makes efforts for their restoration and to place them in adoption following CARA Guidelines including monitoring their safeguards.

1.4 Authorised Foreign Adoption Agencies (AFAAs)/ Central Authorities (CAs): CARA authorizes Foreign Adoption Agencies for sponsoring applications of foreign PAP(s) including NRIs, OCIs and PIOs habitually residing in foreign countries. A foreign accredited agency desirous of sponsoring applications of foreign adoptive parents for adopting an

Indian child shall make an application to CARA for authorization through its Central Authority or Competent Authority. The application is forwarded to CARA through the Office of the Indian Diplomatic Mission in the concerned country. These agencies are also known as accredited agencies in the receiving countries to process cases of inter-country adoptions. In some of the countries, Central Authorities (CAs) are directly involved in cases of inter-country adoptions which means these bodies forward the applications of the PAPs to CARA instead of Authorised Foreign Adoption Agencies (AFAAs).

Chapter II

KEY ACHIEVEMENTS

A E-GOVERNANCE INITIATIVE: Child Adoption Resource Information & Guidance System (CARINGS), an e-governance initiative on adoption, was launched by the Government in February 2011. This web based management and monitoring system provides a transparent and friendly adoption process. It offers a more child centric approach based on the principles of care, convenience and comfort for the child and parents. It facilitates expeditious and smooth adoption, ensures transparency in the adoption process, increases accountability of implementing agencies, creates a network of stakeholders and maintains a national database to enable effective policy making and research.

Both the child as well as prospective parents benefit from CARINGS. Using the database of adoptable children and the waiting parents, children in adoption agencies across the country can be reached and matched with waiting parents for their early rehabilitation. For Prospective adoptive parents, CARINGS has information in public domain regarding availability of adoptable children in any agency, contact details of adoption agencies, information on eligibility to adopt, viewing of the child's profile after matching has been done, online acceptance by parents of the child proposed for adoption and also the facility of tracking the status of their case online.

Outcome

1 Registration of adoption agencies on CARINGS: This module helps all adoption agencies in the country to enter relevant information related to orphan, abandoned and surrendered children and about the prospective adoptive parents. Data pertaining to admission of children and post-adoption follow-up records until they get adoption decree are entered. Out of 402 agencies, 380 Specialised Adoption Agencies are already registered online. Valuable information can be retrieved online.

Table No:1

Present status of adoption agencies registered on CARINGS

Name of the Agency	Numbers	Registered on CARINGS	Updating on CARINGS
SAA	326	304	209
RIPA	69	69	68
Total	395	373	277

*Now CARA is regularly conducting hands on session with the service providers with the help of State Governments so that their dashboard data matches with actual data and all children could be reached for their rehabilitation.

2. Online registration of PAPs in case of domestic adoption: The prospective adoptive parents (PAPs) habitually residing in India and having Indian citizenship can check their eligibility criteria, learn about the process and requirements for adoption, search for a suitable adoption agency and register themselves at <http://cara.nic.in/parents/parentregshow.aspx>.

The website also enables tracking of status of their application and viewing of matched child on-line. PAPs can provisionally register themselves online on CARINGS giving preference to any one Specialised Adoption Agency (SAA) or Recognised Indian Placement Agency (RIPA). A registration slip is generated for the PAPs. The agency, after scrutiny of the documents, follow-up counselling and home study, may offer the couple a suitable child meeting the requirements of the couple. The PAPs can see availability of adoptable children online. There is also scope for the couple to switch over from one agency to another agency.

3 Inter-State domestic adoption: The prospective adoptive parents can register with any SAA through online CARINGS and a child can be placed in adoption with any Indian PAPs within the country without any geographical barrier. In all cases of such adoptions, Home Study Report (HSR) of the PAPs has to be prepared by the local SAA where the PAPs ordinarily reside.

4 Central system of receiving adoption applications at CARA: Over a period of time, international adoption placements have evolved from parents adopting relatively healthy infants and babies placed within the first year of life, to what is now largely a population of older children and children having special needs. As more nations move towards domestic adoption, international adoption trends will move towards serving the children who are traditionally more difficult to adopt because they are older, have special needs or belong to large family groups.

The online Central System of receiving applications for inter-country adoption through Child Adoption Resource Information and Guidance System (CARINGS) became operational w.e.f. 20th January 2012 .

5. Early placement of mentally and physically challenged children: The module has facilitated expeditious adoption of children having special needs, also called hard to place children. Para 44 of the Guidelines Governing the Adoption of Children 2011 describes special needs children as under:-

- a) Children having visible and or serious medical conditions-mental or physical;
- b) Older children;

- c) Siblings and
- d) Extremely low birth-weight children

At present, there is no allotment to a specific RIPA in the cases of children who are mentally and physically challenged. Instead, the details of such children are uploaded on CARINGS and an AFAA/CA is required to match online a child such as per the preference given by the PAPs.

6. Post-adoption follow-up online: Now Authorised Foreign Adoption Agencies (AFAAs) and Central Authorities (CAs) in the receiving countries are required to post online post-placement progress reports for a period of two years in addition to hard copies that are sent to CARA and the Indian agencies. Six post-placement reports are required, four in the first year and two in the second year. This has been stipulated wef January 2012. This has also been facilitated in cases of domestic adoptions.

7. Adoption of special needs children through SAA-RIPA linkage: CARA has established linkages in States between the RIPA and the Specialised Adoption Agencies (SAAs) for online matching of special needs children by prospective parents residing abroad through their authorized agencies/central authorities. SAAs are required to link-up with the nearest Recognised Indian Placement Agency (RIPA) for placement of special needs children in inter-country adoption. A RIPA can also approach any SAA linked to it for facilitating adoption of special needs children for applications forwarded by CARA.

8. Monitoring Module of SARA and DCPU: As per the ICPS, State Adoption Resource Agency (SARA) is required to maintain a centralized web-based database of adoptable children with the help of District Child Protection Unit (DCPU) as a part of the child tracking system; maintain a centralized web-based database of prospective adoptive parents with the help of DCPU to supervise the work of SAAs and ensure coordination between them within the State. After SARA module, the DCPU module has been made operational and DCPU can access district level information of the adoption agencies located within the district for data verification and for monitoring the welfare of children.

Certain gaps have been identified in the implementation process by the associated agencies and CARA, which needs to be addressed. There is need of greater degree of professionalism as out of 380 adoption agencies, only half of the agencies are updating data. Data updation can lead to hassle free adoption process, as there are large number of waiting children and also waiting PAPs. SARA and DCPU can play a very key role in this regard as many adoption agencies are not completing the entire adoption process (from admission till post-adoption follow-up) on CARINGS. The delays have been noticed as

adoption agencies in India are taking much time to upload CSR and MER. There is large scope to find family for children having special needs. Physically challenged children normally get family without delay. SARA and DCPU can approach all SAAs in the country to upload information on children having special needs. DCPU can link SAA with CCIs so that adoptable children of CCI are also linked to the adoption process.

B. ADVOCACY & COORDINATION WITH STATE GOVERNMENT/OTHER STAKE HOLDERS: Continuous promotional efforts and enhanced coordination between Government and adoption agencies have led to a better reporting system. CARA on its own is approaching various courts to issue adoption orders as the directions of the Apex Court in case of L.K.Pandey vs. Union of India.

Adoption has to be resorted to for the rehabilitation of the children who are orphan, abandoned or surrendered children as per section 41 of the Juvenile Justice (Care and Protection of Children) Act, 2000 and through such mechanism as prescribed under the Rules and Guidelines notified there under. But, such children can be given in adoption only if they are declared legally free for adoption by the respective Child Welfare Committees (CWCs), which are constituted by concerned State Governments and UT Administrations under section 29 of the said Act. State Governments have been approached to look into the delays at the level of CWCs.

Further, CARA has been writing to Regional Passport Officers to issue of passports within a period of ten days as per the circular of the MEA to all adopted children. CARA holds consultations and meetings with State Governments to expeditiously issue recommendation certificates in cases of inter-country adoptions. SARA being the nodal contact point at the State level, it has been convenient for CARA to contact such bodies at the State level resulting in wider coverage of advocacy and promotion of programme on adoption.

CARA also had regular interactions with the State Governments through consultative meets and through the Project Appraisal Boards set up to monitor functioning of various structures under the ICPS. Such programmes enabled CARA to map the expectations of the stakeholders of the adoption programme and identify areas, which needed special intervention.

C. INSPECTIONS AND MONITORING : CARA has undertaken joint inspections of adoption agencies with State Governments for expansion and strengthening of adoption programme. Joint inspections were conducted based on complaints and routine annual inspections were also undertaken. CARA has also facilitated regular monitoring of adoption

Agencies through online CARINGS, an important initiative, which facilitates review of database. Inspection reports of adoption agencies enable CARA in implementation of the programme and expeditious rehabilitation of special needs children in adoption. CARA has conducted inspections of 44 adoption agencies in the year 2013-2014. The details of state-wise Inspections of Adoption Agencies by CARA may be seen at **Annexure -B**.

D. REHABILITATION OF CHILDREN HAVING SPECIAL NEEDS: The well being of children is crucial to any society that includes their physical health and safety; educational achievement and cognitive attainment; and social and emotional development. But the sad part of the childhoods that large number of children suffers from abuse and neglect, mental illness, trauma associated with adult's behavioural, substance abuse, sexually transmitted diseases and HIV-AIDS etc. Most of the special needs children suffer from behaviour and developmental concerns, mental health and psychiatric difficulties, educational difficulties, auditory processing problems, language impairments, attachment difficulties or disorders and self-stimulating behaviours etc. Such children are usually accommodated in institutional care. Amongst the special needs children, children without parental care are most vulnerable.

It has been observed that in the category of special needs children; the number of physically challenged children is the highest, which is followed by older children. It is a matter of great concern that many children do not reach adoption agencies and the flow of children is less in comparison to flow of parents. Since older and special needs children do not get family within the country, adoption of such children in inter-country adoption is preferred to long-term institutionalisation.

Table No: 2

Rehabilitation of children having special needs

ADOPTIONS	2010 (Jan to Dec)	2011 (Jan, 11 to March, 12)	2012-13 (Apr, 12 to March,13)	<u>2013-14</u> (Apr,13 to March,14)
In-country	5693 (89%)	5964 (89.5%)	4694 (93.5%)	3924 (89%)
Inter-country	628 (11%)	629 (10.5%)	308 (6.5%)	430(11%) (283 out of 430 children which is 67% of total inter-country adoptions are special needs)

E. TRAINING AND DEVELOPMENT: For the capacity building of the stakeholders, CARA has been organising a number of orientation programmes on adoption with the help of respective State Government to provide adequate knowledge, skill and motivation to all associated agencies and concerned officials about the policy and procedure of adoption and related matters as provided under various Acts, Rules and Guidelines, hands on session for them all to work on computer to handle the CARINGS software and get feedback from the participants about regional needs and requirements. In the light of obligations of various international standards and national laws and the existing adoption system, course curriculum include the following:

1. Legislation/Guidelines/International Standards for adoption of orphan abandoned or surrendered children
2. Guidelines on adoption issued by Central Adoption Resource Authority
3. Hague Convention on Inter-country adoption ratified by India in 2003
4. CARINGS live presentation and hands on session.

Level of Participation

- (a) Adoption Agencies and children homes housing orphan, abandoned and surrendered children CWC Members.
- (b) Representatives from State Govt. Deptt., Programme Manger-SARA, Programme Manager (Training, IEC & Advocacy), Programme Manager (Child Protection), Programme Officer (CNCP), Programme Officer (Training), Programme Officer (IEC & Advocacy), Programme Officer-SARA, Project Officer (SPSU), Prog. Assistant, Assistant (SCPS), Accountant, Members of SAAC, ARC functionaries
- (c) District Child Protection Officer and his staff
- (d) Legal-cum-Probation officer
- (e) Member, Child Welfare Committee (CWC)
- (f) Members of Civil Society, Child line/ Open Shelter/children's Homes
- (g) Representatives of the State Chapters of Indian Medical Association, Paediatric Association, Gynaecologic Association and District Medical Association.

During 2013-14, CARA has conducted a number of training and development activities in association with State Governments concerned. The details are placed at **Annexure-C**.

Table No: 3

Type of training and development activity

State Orientation Programmes	14
Interactive Meets for adoptees, Prospective Adoptive Parents (PAPs) & adoptive parents	5
Consultative Meets with State Government	1
Training on CARINGS	325 Adoption Agencies



Participants from State Adoption Resource Agency (SARA) during a National Level Programme on SARA Module held on 5th August, 2013 at ISTM, New Delhi



Smt. N Vijaylakshmi, IAS, Secretary Incharge, Social Welfare Deptt. addressing the participants during State Orientation Programme at Patna, Bihar on 6th September, 2013



Dr. J.Pati, Joint Director, CARA addressing the participants during State Orientation Programme at Patna, Bihar on 6th September, 2013



State Orientation Programme at Patna, Bihar on 6th September, 2013



State orientation programme in Kolkata held on 28.3.2014



Cultural programme in Kolkata during Interactive Meet with Adoptive Parents, Proposed Adoptive Parents (PAPs) and adoptees



Hands on session on CARINGS, Kolkatta



Adoptive Parents/Prospective Adoptive Parents and children during an Interactive Meeting held at Bangalore on 16th & 17th November, 2013



CARA Interactive Meet with the Parents, Adoptees, and Prospective Adoptive Parents in New Delhi in Lok Kala Manch. Shri Vivek Joshi, Joint Secretary, Ministry of Women & Child Development is seen with the participants

F MEDIA: CARA is promoting ethical adoption practices by giving advertisements in leading national and regional newspapers, broadcasting of audio spots on FM channels; and Telecast of video spot in digital cinema. CARA participated in 'Vatsalya Mela' organised by the Ministry at INA, Dilli Hat from 17th - 30th November, and also during 17th -29th November at Pitmapura Dilli Hat and utilised the occasion to disseminate IEC information related to adoption. CARA has also come out with the following IEC literature during Vatsalya Mela 2013 which is used in various training and development activities conducted by CARA:

- (i) Calendar 2013 on the theme 'Adoption: A Loving Option'
- (ii) Information material on:
 - a) Standard format for Preparing HSR
 - b) Eligibility Criteria for PAPs
 - c) Procedure for in -country & inter-Country Adoption

G. DATABASE: State wise adoption data is placed at **Annexure-D**.

CARA has also participated in Meri Dilli Utsav held at Pragati Maidan in July & October 2013.



Visitors at INA Dilli Haat during Vatsalya Mela from 17th -29th November, 2013



Addressing adoption queries of visitors at Pitampura Dilli Haat during Vatsalya Mela from 17th -29th November, 2013

Chapter III

WAY FORWARD

Family is the primary unit for a child to grow under protection, love and care that leads him to a responsible citizen of the country. Early Childhood is the foundation for overall human development. It is a period when human beings cultivate a culture of tolerance, respect and mutual understanding. It is an important period for socialization. Keeping a child in an institution when a better option exists for the child is a human rights violation. All studies clearly indicate that the development of a child within an institutional setting is greatly impaired and, in most cases, the damage haunts the child for life.

Millions of children are separated from their biological families throughout the globe. We can either make the best decisions for them while they are children and have them become productive global citizens contributing to society, or make poor decisions for them and have them grow to be dependent on society, commit suicide, become prostitutes or drug addicts.

Adoption is an emotionally charged topic and it is a lifelong commitment. Every single adoption touches scores of human hearts. Parents need to provide an environment that supports such a child. Adoptive parents not only have to prepare the child at emotional level, but also bring it at par on psychological level, as children who are adopted, may be vulnerable to health and learning disabilities. In fact, a large number of children do not reach adoption agencies. Given India's largest share in the world population of destitute children, reporting of 6000 adoptions speaks much of our agony that all of us need to work hard and ensure that all such children without parental care are reached and rehabilitated. The most important issue is that while children wait in adoption agencies and prospective adoptive parents are anxious to receive them, their union is delayed at various stages in the recognised agencies and authorities involved in the system. In some stages, there is mis-information and ignorance about the rules and many do not consider it on priority. Children without parental care should not be institutionalised long than the minimum period that is required most.

The flow of children to adoption agencies has been decreased; perhaps many children do not reach adoption agencies. In the coming days, CARA has to make efforts to reach every child without parental care, focus on capacity building of all service providers and adoption agencies including the State Adoption Resource Agencies so that adoptable children do not stay long in the institutions. They are expeditiously placed in adoption following adoption guidelines notified by Government of India. CARA has to strengthen its IT application

called CARINGS for more transparency in the adoption system. No adoption shall be allowed without online registration on CARINGS. CARA is in the process of connection with all DCPUs in the country. It is not only the duty of the DCPU to monitor the functioning of the agencies but to help to minimize delays in the adoption process as it is the child protection service located at the district level representing the local Government.

CARA has to promote hassle free adoption for all prospective adoptive parents and early de-institutional of all children without parental care in Adoption Homes and Children Homes. CARA has to conduct as many training and development activities on the subject so that adoption is pursued in a more professional manner. It is also important that CARA shall conduct regular inspections of the adoption agencies to ensure that these agencies confirm various ethical standards as stipulated under the Guidelines.

ANNEXURE: A**State-wise list of Adoption Agencies**

Sl. No.	Name of State/ Union Territory	No. of SAAs	No of RIPAs	Total SAAs & RIPAs
1	Andamans	1	0	1
2	Andhra Pradesh	24	1	25
3	Assam	8	1	9
4	Arunachal Pradesh	1	0	1
5	Bihar	3	0	3
6	Chattisgarh	5	0	5
7	Chandigarh	1	0	1
8	Delhi	5	8	13
9	Goa	1	2	3
10	Gujarat	15	4	19
11	Haryana	1	1	2
12	Himachal Pradesh	1	0	1
13	Jharkhand	5	1	6
14	Karnataka	27	6	33
15	Kerala	23	5	28
16	Madhya Pradesh	37	1	38
17	Maharashtra	45	21	66
18	Mizoram	4	1	5
19	Manipur	6	0	6
20	Nagaland	2	0	2
21	Odisha	13	3	16

Sl. No.	Name of State	No. of SAAs	No of RIPAs	Total SAAs & RIPAs
22	Punjab	4	2	6
23	Pondicherry	0	2	2
24	Rajasthan	35	2	37
25	Meghalaya	1	0	1
26	Tripura	4	0	4
27	Tamilnadu	10	5	15
28	Uttar Pradesh	25	1	26
29	Uttrakhand	1	0	1
30	West Bengal	23	4	27
	Total	331	71	402

ANNEXURE: B

INSPECTIONS CONDUCTED BY CARA DURING 2013-14

S.No.	RIPA/SAA
1.	Manoj Manjari, RIPA, Odisha
2.	Self Realization Mission, SAA Anandpur, Keonjhor
3.	Rajkiya Bal Greh, Mmmford Ganj, Allahabad
4.	Miracle Foundation, RIPA Khunti, Jharkhand
5.	MOC, SAA, Ranchi
6.	SGVS Hospital and Research Centre, Khunti, Jharkhand
7.	SOFOSH, Pune
8.	All India Pingawara Charitable Society, Amritsar
9.	Anaath Welfare Society, Jalandhar
10.	Bhai Ghanayya Ji Charitable Trust, Jalandhar
11.	Nari Niketan Trust, Jalandhar
12.	MOC, SAA, Darjeeling
13.	Matru Chhaya Shisu Greh (SAA), Varanasi
14.	Shushu Greh, Chandoli
15.	Welfare Home for Children, Sarita Vihar, Delhi
16.	State run Shishu Greh, Jaipur
17.	Sopan and Upvan (SOS Children's Village Delhi)
18.	Matruchhya, Peeragarhi, Delhi
19.	SPEC, Kolkata
20.	ISRC, Kolkata
21.	Tavaru Charitable Trust (SAA) Hasan Dt., Karnataka
22.	Kamdheni Sahakari (Sishukendra) (SAA)

S.No.	RIPA/SAA
23.	Anatha Shishu Nivas (SAA), Bangalore
24.	Society of Sisters of Charity (Preetininalaya). RIPA, Karnataka
25.	Canara Bank Relief Welfare Society (RIPA), Bangalore, Karnataka
26.	Kerala State Council for Child Welfare, Kerala
27.	Missionaries of Charity, Kerala
28.	Missionaries of Charity, Sundergarh, Odisha
29.	Mahipatram, Gujarat
30.	Missionaries of Charity, Gujarat
31.	Basundhra, Cuttack, Odisha
32.	One adoption agency in Chennai, TN
33.	Nawa Yaipha Sanglen (Shishu Greh), Imphal, West
34.	Dilip Nawa Shanglen, Imphal, East
35.	Shishu Greh, Thoubal, Imphal.
36.	Ashirwad Adoption Centre, Nagpur
37.	Vivekanand Bal Sadan, Nagpur
38.	Matru Sewa Sangh, Nagpur
39.	New Energy Bahudeshyia Sanstha, Nagpur
40.	Vardaan, Nagpur
41.	World Children Welfare Trust, Nagpur,
42.	Patel Bahudheshya Sikshan Sansthan, Nagpur
43.	Shradhanand Ananthalya, Nagpur
44.	Rajkiya Bal Shishu Greh, Dehradun

ANNEXURE: C

LIST OF STATE ORIENTATION PROGRAMMES & HANDS ON TRAINING ON CARINGS CONDUCTED DURING 2013-14

S.No	Name of State Govt.	Date	N. of Participants
1.	Uttar Pradesh, Bihar,	10th June, 2013	23
2.	Madhya Pradesh, Haryana, Punjab	13th June, 2013	51
3.	Rajasthan	17th June, 2013	40
4.	Karnataka	29th June, 2013	32
5.	Gujarat	22nd August, 2013	18
6.	Gujarat	25th October, 2013	18
7.	Kochi, Kerala	19th November, 2013	29
8.	Hyderabad	20th January, 2014	62
9.	Kolkata, West Bengal	27th March 2014	52

Type of the Programme	Participant level	Held in	Date
National Consultation of SARA and State Govts(1)	National level	Delhi	05.08.2013
State orientation programmes(11)/Name of State			
Jharkhand	State Level	Ranchi	31st May, 2013
West Bengal	State Level	Siligudi	13th June, 2013
Maharashtra	State Level	Pune	7th June, 2013
Karnataka	State Level	Bangalore	28th June, 2013
Gujarat	State Level	Gandhinagar	23rd August, 2013

Type of the Programme State	Level	Held in	Date
Bihar	State Level	Patna	6th Sept.2013
Gujarat	State Level	Gandhinagar	24th October, 2013
Kerala	State Level	Kochi	18th November, 2013
Tamilnadu	State Level	Thiruvallur Dt	26th November 2013
Himachal Pradesh	State Level	Shimla	23rd December, 2013
Manipur	State Level	Imphal	31st January, 2014
Assam	State Level	Guwahati	18th February, 2014
Assam	State Level	Guwahati	26th February, 2014
West Bengal	State Level	Kolkata	28th March, 2014
Interactive Meet with PAPs			
i. Puducherry	Regional level	Puducherry	21.06.2013
ii. Karnataka	Regional level	Bangalore	28.06.2013
iii. Delhi	Regional level	Delhi	16.12.2013
iv. Karnataka	Regional level	Bangalore	17th -18.11.2013
v. West Bengal	Regional Level	Kolkatta	28.03.2013

Annexure-D

State-Wise Adoption Data

S.No.	STATE/Union Semtory	(April 2013 to March 2014)	
		In-country	Inter-country
1	ANDAMAN	4	0
2	ANDHRA PRADESH	272	15
3	ARUNCHAL PRADESH	0	0
4	ASSAM	91	3
5	BIHAR	56	0
6	CHATTISGARH	28	0
7	DELHI	156	70
8	GOA	10	0
9	GUJARAT	138	10
10	HIMACHAL PRADESH	11	0
11	HARYANA	34	8
12	JHARKHAND	153	10
13	KARNATAKA	320	15
14	KERALA	185	13
15	MANIPUR	5	0
16	MADHYA PRADESH	176	3
17	MAHARASHTRA	1068	144
18	MIZORAM	14	2
19	NAGALAND	8	0
20	ODISHA	182	26
21	PONDICHERRY	16	10
22	PUNJAB	50	26
23	RAJASTHAN	182	5
24	TAMIL NADU	187	29
25	TRIPURA	24	0
26	UTTAR PRADESH	176	0
27	UTTRAKHAND	12	0
28	WEST BENGAL	366	33
	Family Adoption		8
	TOTAL	3924	430



कार्यालय महानिदेशक लेखापरीक्षा (केंद्रीय व्यय) इन्द्रप्रस्थ एस्टेट, नई दिल्ली - 110002

**Office of the Director General of Audit (Central Expenditure)
Indraprastha Estate, New Delhi - 110002**

दूरभाष/Phone : 011-23454329 फैक्स/Fax : 23702271 ईमेल/Email : amg3hq@gmail.com

संख्या/No No. AMG-III/4-78/SAR/CARA/2014-15/1131

दिनांक/Date Dated : 05.11.2014

सेवा में,

सचिव, भारत सरकार
महिला एवं बाल विकास मंत्रालय
शास्त्री भवन
नई दिल्ली

विषय : वर्ष 2013-14 के लिए केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन महोदय/महोदया

मैं केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण, नई दिल्ली के वर्ष 2013-14 के प्रमाणित वार्षिक लेखे की प्रति, उसके प्रतिवेदन तथा लेखापरीक्षा प्रमाणपत्र की प्रति संसद के पटल पर रखने के लिये संलग्न करती हूँ।

संसद को प्रस्तुत कर दस्तावेज की दो प्रतियाँ उस तिथि को दर्शाते हुए, जब वे संसद को प्रस्तुत किए गए थे, इस कार्यालय को तथा भारत के नियंत्रक महालेखापरीक्षक के कार्यालय को भेजी जाए। कृपया यह सुनिश्चित करें कि पृथक लेखापरीक्षा प्रतिवेदन को संसद के दोनों सदनों के समक्ष प्रस्तुत करने से पहले वार्षिक लेखाओं को शासी निकाय द्वारा अवश्य अनुमोदित करा लिया जाए।

कृपया यह भी सुनिश्चित करें कि वर्ष 2013-14 के लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाणपत्र को संसद के पटल पर रखने से पहले वर्ष 2012-13 के तथा सभी पूर्व वर्षों के लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाणपत्र संसद के पटल पर प्रस्तुत किये जा चुके हों।

लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद एवं इसे जारी करने से संबंधित सभी कार्यों को आपके निकाय द्वारा किया जाना ही अपेक्षित है। पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद जारी करते समय निम्नलिखित अस्वीकरण (Disclaimer) अंकित करें :

“प्रस्तुत प्रतिवेदन मूल रूप से अंग्रेजी में लिखित पृथक लेखापरीक्षा प्रतिवेदन का हिन्दी अनुवाद है। यदि इसमें कोई विसंगति परिलक्षित होती है तो अंग्रेजी में लिखित प्रतिवेदन मान्य होगा।”

अनुलग्नक : यथोपरि

भवदीया

हस्ता/-

निदेशक (ए.एम.जी.III)

प्रतिलिपि :

श्री आशि कपूर, सचिव, केन्द्रीय दत्तक-ग्रहण संसाधन प्राधिकरण, महिला एवं बाल विकास मंत्रालय, पश्चिमी खण्ड 8, विंग 2 तृतीय तल, रामकृष्ण पुरम, नई दिल्ली-110066 को लेखापरीक्षा प्रतिवेदन तथा लेखापरीक्षा प्रमाणपत्र की प्रतिआवश्यक कार्यवाही हेतु अग्रेषित की जाती है। यह अनुरोध किया जाता है कि संसद को प्रस्तुत दस्तावेजों की दो प्रतियां उस तिथि को दर्शाते हुए जब वे संसद को प्रस्तुत किए गए थे इस कार्यालय को तथा भारत के नियंत्रक एवं महालेखापरीक्षक के कार्यालय को भेजी जाएं।

कृपया यह सुनिश्चित करें कि पृथक लेखापरीक्षा प्रतिवेदन को संसद के दोनों सदनों के समक्ष प्रस्तुत करने से पहले वार्षिक लेखाओं को शासी निकाय द्वारा अवश्य अनुमोदित करा लिया जाए। कृपया यह भी सुनिश्चित करें कि वर्ष 2013-14 के लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाणपत्र को संसद के पटल पर रखने से पहले वर्ष 2012-13 के तथा सभी पूर्व वर्षों के लेखापरीक्षा प्रतिवेदन एवं लेखापरीक्षा प्रमाणपत्र संसद पटल पर प्रस्तुत किये जा चुके हों। यह भी अनुरोध किया जाता है कि पृथक लेखापरीक्षा प्रतिवेदन के हिन्दी अनुवाद की एक प्रति शीघ्र इस कार्यालय को भेजी जाएं।

अनुलग्नक : यथोपरि

निदेशक (ए.एम.जी.-III)

**Separate Audit Report of the Comptroller & Auditor General of India on the
Accounts of Central Adoption Resource Authority, New Delhi for the year
ended 31 March 2014**

We have audited the attached Balance Sheet of Central Adoption Resource Authority, New Delhi (Authority) as on 31 March 2014, Income & Expenditure Accounts and Receipts & Payments Account for the year ended on that date under Section 20(1) of the Comptroller & Auditor General's (Duties, Powers & Conditions on Service) Act, 1971. The audit has been entrusted for the period up to 2014-2015. These financial statements are the responsibility of the Authority. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observation on financial transaction with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity), and efficiency-cum-performance aspects etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii) The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report have been drawn up in the format approved by the Ministry of Finance.
- iii) In our opinion, proper books of accounts and other relevant records have been maintained by the Authority in so far as it appears from our examination of such books.

iv) We further report that:

A. Balance Sheet

A.1 Liability

A.1.1 Current Liabilities and Provisions (Schedule-7) Rs. 1.73 crore

A.1.1.1 Provision for audit fees for the year 2013-14 was not made in the accounts.

A.2 Assets

A.2.1 Current Assets (Schedule-11) -Rs. 8.90 crore

A.2.1.1 CARA issued cheques valuing Rs. 0.621akh (issued between March 2012 to July 2013) to various stakeholders which remained un-cashed as at 31 March 2014. These time barred cheques were not written back which resulted in understatement of Current Assets (Bank balance) and Liabilities (creditors) by the like amount.

A.3 Investments (Schedule-10) - Rs. 54.70 lakh

A.3.1 As per the pattern prescribed by the Ministry of Finance for investment of superannuation funds, a maximum of 40% amount could be invested in the FDR of the Banks. CARA invested all the accumulated funds of Rs. 54.70 lakh of gratuity and leave salary in the fixed deposits of Syndicate Bank which was inconsistent with the pattern prescribed by the Ministry of Finance.

B. General

B.1 Separate Audit Report for the year 2011-12 and 2012-13 has not been laid in the Parliament.

B.2 Salary was accounted for on cash basis instead of accrual basis.

B.3 In Schedule-8 (Fixed Assets: Plan), the net block of furniture and fixtures at the end of the previous year was Rs. 32.51 lakh, whereas as per Annexure-A appended to Schedule-8, this was depicted as Rs. 31.51 lakh. Similarly, in Schedule 8, the net block of furniture and fixtures was depicted as Rs. 30.45 lakh, whereas as per Annexure-A appended to Schedule-S, this was Rs. 29.52 lakh. The differences in the figures need rectification.

C. Grant-in Aid

During the year 2013-14, the Authority received grants-in-aid of Rs. 706.77 lakh (Rs. 537.11 lakh 'Plan' and Rs. 169.66 lakh 'Non-Plan') from

the Ministry of Women and Child Development. It had Rs. 2.24 lakh (Plan) as unspent balance of previous year. It had other receipts of Rs. 10.69 lakh (Rs. 4.48 lakh 'Plan' and Rs. 6.21 lakh 'Non-Plan'). Against the total fund of Rs. 719.70 lakh, it utilized Rs. 638.66 lakh (Rs. 468.62 lakh under Plan and Rs. 170.04 lakh under Non Plan) during the year leaving Rs. 81.04 lakh (Plan: Rs. 75.21 lakh, Non Plan: Rs. 5.83 lakh) as unutilized at the end of the year.

- D. **Management letter:** Deficiencies' which have not been included in the audit report have been brought to the notice of the Authority through a management letter issued separately for remedial/corrective action.
- v. Subject to observations in the preceding paragraphs, we report that the Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report are in agreement with the books of accounts.
- vi. In our opinion and to the best of our information and according to the explanation given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting' principles generally accepted in India;
- a. in so far as it relates to the Balance Sheet, of the state of affairs of the Central Adoption Resource Authority as at 31 March 2014; and
- b. In so far as it relates to Income and Expenditure Accounts of the surplus for the year ended on that date.

For and on behalf of C & AG of India

Place: New Delhi

Director General of Audit

Date: 03.11.2014

Central Expenditure

Annexure

1. Adequacy of Internal Audit System

The internal audit had been conducted by Chartered Accountant upto 2013-14 and found to be adequate.

2. Adequacy of Internal Control System

The Internal Control Systems in the Authority needs to be strengthened in view of the following:

- Adequate follow-up action was not taken to get the utilization certificates some of which were outstanding since 2006-07.
- 100% advance amounting to Rs. 735.19lakh, was made to NIC, DAVP and CPWD in violation of the Rule 159 of GFR.
 - Monitoring
- The response of the management to statutory audit objections is not effective as 10 audit paras for the period from 2006-07 to 2012-13 are outstanding.

3. System of physical verification of assets

Physical verification of fixed assets has been conducted only upto 2012-13. However, report of the physical verification was not provided to audit.

4. System of physical verification of inventory

- The physical verification of books have been conducted upto 2013-14 and no discrepancy was noticed.
- Physical verification of stationery and consumables has been conducted only upto 2012-13. However, report of the physical verification was not provided to audit.

5. Regularity in payment of statutory dues

No Payment over six month in respect of statutory dues like Income Tax, Sales Tax, Service Tax, Custom Duty, Cess, Contributory Provident Fund and Employee's State Insurance are outstanding as on 31.03.2014.

Annexure

(to D.O. Letter No. AMG-III/4-78/SAR/CARA/2014-15/1134 dated 05.11.2014)

1. During 2012-13, furniture and fixtures of Rs. 32.51 lakh were purchased, but item-wise break-up was not maintained. In the absence of the break-up, the physical existence of these assets and accuracy of the depreciation charged could not be verified in audit.

2. In Schedule 21, the amount of Rs. 35.21 lakh under the head 'consultancy and service charges and Rs. 48.83 lakh under the head 'caring and consultation charges' were not depicted the 'total' column. Similarly, Rs. 4.61 lakh under the head 'printing and stationery' was depicted as Rs. 3.46 lakh in the 'total' column. Consequently, the total of Plan and Non Plan expenditure was depicted as Rs. 263.31 lakh instead of Rs. 348.50 lakh. This needs rectification.

3. During the year 2013-14, the following differences were noticed in the figures depicted on the receipts and payment side:

(Rs. in lakh)

Under the head Plan	Amount depicted (a)	Amount to be depicted (b)	Difference (understated) (b)-(a)
Receipts Side			
Grants : Plan-Revenue	464.14	537.11	72.97
Grants : Non Plan-Revenue	159.26	165.09	5.83
Net difference			78.80
Payment Side			
Administrative Expenses (Plan) and payment against last year provisions	679.47	752.44	72.97
Establishment Expenses (Non Plan)	103.56	104.04	0.48
Administrative Expenses (Non Plan) and payment against last year provisions	44.13	49.51	5.38
Purchase of fixed assets (Non Plan)	4.60	4.57	-0.03
Net difference			78.80

The net grants received after adjusting the unspent grant as on 31.3.2014 was taken in the Receipts & Payments account. The transgression resulted in both the receipts as well as payments CARA being understated by Rs. 78.80 lakh during 2013-14.

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

BALANCE SHEET AS AT 31ST MARCH, 2014

(Amount in Rs.)

<u>CORPUS/CAPITAL FUND AND LIABILITIES</u>	Schedule	Current Year			Previous Year		
		Plan	Non-Plan	Total	Plan	Non-Plan	Total
CAPTIAL FUND	1	3,934,368.00	1,522,535.00	5,456,903.00	64,078,073.00	542,140.00	64,620,213.00
RESERVES AND SURPLUS	2	76,874,895.00	307,702.00	77,182,597.00			-
EARMARKED/ENDOWMENT FUNDS	3						-
SECURED LOANS AND BORROWINGS	4						-
UNSECURED LOANS AND BORROWINGS	5						-
DEFERRED CREDIT LIABILITIES	6						-
CURRENT LIABILITIES AND PROVISIONS	7	8,225,179.00	9,099,380.00	17,324,559.00	46,479,562.00	8,310,532.00	54,790,094.00
Excess of Income over Expenditure							
TOTAL		89,034,442.00	10,929,617.00	99,964,059.00	110,557,635.00	8,852,672.00	119,410,307.00
<u>ASSETS</u>							
FIXED ASSETS	8	3,934,368.00	1,522,535.00	5,456,903.00	3,675,911.00	1,220,757.00	4,896,668.00
INVESTMENTS - FROM EARMARKED/ ENDOWMENT FUNDS	9						-
INVESTMENTS - OTHERS	10		5,470,230.00	5,470,230.00		4,204,953.00	4,204,953.00
CURRENT ASSETS, LOANS, ADVANCES ETC.	11	85,100,074.00	3,936,852.00	89,036,926.00	106,881,724.00	3,426,962.00	110,308,686.00

(Amount in Rs.)

	Schedule	Current Year			Previous Year		
		Plan	Non-Plan	Total	Plan	Non-Plan	Total
MISCELLANEOUS EXPENDITURE (to the extent not written off or adjusted)							
TOTAL		89,034,442.00	10,929,617.00	99,964,059.00	110,557,635.00	8,852,672.00	119,410,307.00
SIGNIFICANT ACCOUNTING POLICIES	24	-	-				
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25						

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

INCOME & EXPENDITURE ACCOUNT FOR THE PERIOD/ YEAR ENDED 01/04/2013 TO 31/03/2014

(Amount in Rs.)

<u>INCOME</u>	Schedule	Current Year			Previous Year		
		Plan	Non-Plan	Total	Plan	Non-Plan	Total
Income from Sales/Services	12			-			
Grant/Subsides	13	46,414,001.00	16,383,290.00	62,797,291.00	59,777,005.00	14,912,278.00	74,689,283.00
Fees/Subscriptions	14						
Income from Investments (Income on Invest. From earmarked/endow Funds)	15						
Income from Royalty, Publication etc.	16						
Interest Earned	17	435,681.00	543,610.00	979,291.00	429,663.00	533,403.00	963,066.00
Other Income	18	12,047.00	77,398.00	89,445.00	3,262,203.00	74,178.00	3,336,381.00
Increase/(decrease) in stock of Finished goods and works-in-progress	19			-			-
TOTAL (A)		46,861,729.00	17,004,298.00	63,866,027.00	63,468,871.00	15,519,859.00	78,988,730.00
<u>EXPENDITURE</u>							
Establishment Expenses	20		10,403,681.00	10,403,681.00		12,380,551.00	12,380,551.00
Other Administrative Expenses	21	29,692,501.00	5,157,115.00	34,849,616.00	10,759,964.00	4,495,103.00	15,255,067.00
Expenditure on Grants, Subside etc.	22			-			-
Interest	23						
Depreciation (Net Total at the year-end - corresponding to Schedule 8)		438,038.00	155,405.00	593,443.00	156,965.00	162,235.00	319,200.00
TOTAL (B)		30,130,539.00	15,716,201.00	45,846,740.00	10,916,929.00	17,037,889.00	27,954,818.00

(Amount in Rs.)

	Schedule	Current Year			Previous Year		
		Plan	Non-Plan	Total	Plan	Non-Plan	Total
Balance being excess of Income over Expenditure (A-B)		16,731,190.00	1,288,097.00	18,019,287.00	52,551,942.00	(1,518,030.00)	51,033,912.00
Transfer to Special Reserve (Specify each)			-			-	-
Transfer to/from General Reserve			-			-	-
BALANCE BEING SURPLUS/(DEFICIT)		16,731,190.00	1,288,097.00	18,019,287.00	52,551,942.00	(1,518,030.00)	51,033,912.00
CARRIED TO CAPITAL FUND							
SIGNIFICANT ACCOUNTING POLICIES	24						
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	25						

FINANCIAL STATEMENT
Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

RECEIPTS FOR THE PERIOD/YEAR ENDED 1ST APRIL, 2013 TO 31ST MARCH, 2014

RECEIPTS

RECEIPTS	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>(I) Opening Balances:</u>						
a) Cash in hand	23,907	17,593	41,500	38,428	945	39,373
b) Bank Balances			-			-
(i) In current accounts(unspent bal.)			-			-
(ii) In desposit accounts			-			-
(iii) Savings accounts (Syndicate Bank)	42,313	50,036	92,349	603,549	528,434	1,131,983
Union Bank of India	223,066	-	223,066	3,727,084		3,727,084
IDBI Bank		27,682	27,682			
Adjustment of previous year advance	106,592,438	3,331,651	109,924,089	61,291,815	3,851,702	65,143,517
<u>(II) Grants Received:</u>						
a) From Government of India:-						
i) Revenue Expenses	46,414,001	15,926,107	62,340,108	55,683,000	13,631,011	69,314,011
ii) Capital Expenses	-	457,183	457,183	-	68,989	68,989
b) From State Government						-
c) From other sources (details)						-
(Grants for capital & revenue exp. to be shown separately)						-
<u>(III) Income on Investments from:</u>						
a) Earmarked/Endow. Funds						-
b) Own Funds (Oth. Investment)		1,702,571	1,702,571		435,000	435,000
<u>(IV) Interest Received:</u>						
a) On Bank deposits						-

RECEIPTS	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
b) Loans, Advances etc.						
c) Saving Account	435,681	238,200	673,881	429,663	179,652	609,315
Interest accrued (received during year)		305,410	305,410		353,751	353,751
<u>(V) Other Income (Specify):</u>	-		-	-		-
Misc. Receipts	12,047	-	12,047		11,500	
International Meet Reistration Fee	-		-	3,262,203		3,262,203
Other income		77,108	77,108		61,968	61,968
Receipt against RTI		290	290		710	710
Rebate on use of Franking Machine			-			-
<u>(VI) Amount Borrowed:</u>						-
<u>(VII) Any other receipts</u>						-
<u>(give details):</u>						-
Security Deposit		-	-		-	-
EPF	-		-	-		-
TOTAL	153,743,453	22,133,831	175,877,284	125,035,742	19,123,662	144,147,904

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

PAYMENTS FOR THE PERIOD/YEAR ENDED 1ST APRIL, 2013 TO 31ST MARCH, 2014

PAYMENTS

PAYMENTS	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>(I) Expenses:</u>						
a) Establ. Exp.		10,356,284	10,356,284		10,996,141	10,996,141
b) Admin. Exp.	67,946,886	4,412,664	72,359,548	14,902,769	3,960,999	18,863,768
c) Payment against last year provisions					-	-
<u>(II) Payments made against funds for various projects:</u>						
(Name of the fund or project should be shown along with the particulars of payments made for each project)						
<u>(III) Investments and deposit made:</u>						
a) Out of Earmarked/Endowment funds		-	-		-	
b) Out of Own Funds (Investments-others)		2,967,848	2,967,848		670,571	670,571
<u>(IV) Expenditure on Fixed Assets & Capital Work-in-Progress:</u>						
a) Purchase of Fixed Assets	696,495	460,183	1,156,678	3,251,249	68,989	3,320,238
b) Exp. On Capital Work-in-progress						
<u>(V) Loans & Advances:</u>						
a) To the Government of India						

PAYMENTS	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
b) To the State Government						
c) To others	77,579,857	2,579,733	80,159,590	106,592,438	3,331,651	109,924,089
(VI) Finance Charges (Interest):						
<u>(VII) Other Payments (Specify):</u>						
<u>(VIII) Closing Balances:</u>						
a) Cash in hand	16,624	19,036	35,660	23,907	17,593	41,500
b) Bank Balances:-			-			
(i) In current accounts						
(ii) In deposit accounts						
(iii) Savings accounts(UBI)	5,395,392		5,395,392	223,066		223,066
IDBI		28,800	28,800		27,682	27,682
Syndicate Bank	2,108,201	1,309,283	3,417,484	42,313	50,036	92,349
TOTAL	15,37,43,483	22,133,831	175,877,284	125,035,742	19,123,662	144,159,404

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2014

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 1 - CAPITAL FUND :</u>						
Balance as at the beginning of the year	64,078,073.00	542,140.00	64,620,213.00	11,526,131.00	2,060,170.00	13,586,301.00
Add : Contributions towards Corpus/Capital Fund						
Add: Adjustment due to change in accounting Policy						
Add/(Deduct) : Balance of net income/(expenditure) transferred from the						
less: Opening balance						
Income and Expenditure Account		1,288,097.00	1,288,097.00	52,551,942.00	(1,518,030.00)	51,033,912.00
less: transfer to Reserve & surplus	60,143,705.00	307,702.00				
BALANCE AS AT THE YEAR - END	3,934,368.00	1,522,535.00	65,908,310.00	64,078,073.00	542,140.00	64,620,213.00
<u>SCHEDULE 2 - RESERVES AND SURPLUS :</u>						
1. CAPITAL RESERVE						
As per last Account	60,143,705.00	-	60,143,705.00		-	-
Addition during the year	16,731,190.00	307,702.00	17,038,892.00		-	-
Less : Deductions during the year		-			-	-
2. REVALUATION RESERVE :						
As per last Account		-	-		-	-
Addition during the year		-	-		-	-

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
Less : Deductions during the year		-	-		-	-
3. SPECIAL RESERVE :						
As per last Account		-	-		-	-
Addition during the year		-	-		-	-
Less : Deductions during the year		-	-		-	-
4. GENERAL RESERVE :						
As per last Account		-	-		-	-
Addition during the year		-	-		-	-
Less : Deductions during the year		-	-		-	-
TOTAL	76,874,895.00	307,702.00	77,182,597.00		-	-

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31.03.2014

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 7 - CURRENT LIABILITIES AND PROVISIONS:</u>						
<u>A. CURRENT LIABILITIES</u>						
TDS Contractor						
Un-spent Grant-in-Aid	7,520,633.00	582,710	8,103,343.00	223,634.00	-	223,634.00
EPF Organisation						
Provision for Expenses(as per Annexure 'C')	704,546.00	735,587	1,440,133.00	46,255,698.00	529,585	46,785,283.00
Ashok Tours and Travels						-
E.P.F. Organisation		24,250	24,250.00		29,978	29,978.00
Security Deposits (ACME Ltd.)		10,000	10,000.00		10,000	10,000.00
Security Deposits (Verma Securities)		70,000	70,000.00		70,000	70,000.00
Security Deposits (Creative Solution)		10,000	10,000.00		10,000	
TDS Contractor		14,006	14,006.00	230	7,342	7,572.00
TDS Professional			-		800	
Sanyog ACA, Orissa	-		-	-		-
ITDC (Vigyan Bhavan)	-	-	-	-	-	-
<u>Total A</u>	8,225,179.00	1,446,553	9,671,732	46,479,562	657,705	47,126,467

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>B. PROVISIONS:</u>						
1. For Taxation						
2. Gratuity	-	3,720,792	3,720,792.00	-	3,720,792	3,720,792.00
3. Superannuation/pension						
4. Accumulated Leave Encashment	-	3,932,035	3,932,035.00	-	3,932,035	3,932,035.00
5. Trade Warranties/ claims						
6. Others (specify)						
Provisison for Admn. And Esstt. Expenses (Annexure 'D)						-
Provision for Expenses						
<u>Total B.</u>	-	7,652,827	7,652,827	-	7,652,827	7,652,827
<u>Total(A+B)</u>	8,225,179.00	9,099,380	17,324,559	46,479,562	8,310,532	54,779,294

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

(Plan)

SCHEDULE 8 - FIXED ASSETS : Detail as per Annexure - A

as on 31.3.2014

Amount in Rs.

DESCRIPTION	GROSS BLOCK				DEPRECIATION				NET BLOCK	
	Cost/valuation as at beginning of the year	Additions during the year	Deductions during the year	Cost/valuation at the year-end	As at the beginning of the year	On Additions during the year	On Deductions during the year	Total up to the year-end	As at the Current year-end	As at the Previous year-end
A. FIXED ASSETS :	-	-	-	-	-	-	-	-	-	-
<u>1. LAND :</u>	-	-	-	-	-	-	-	-	-	-
a) Freehold	-	-	-	-	-	-	-	-	-	-
b) Leasehold	-	-	-	-	-	-	-	-	-	-
<u>2. BUILDINGS:</u>	-	-	-	-	-	-	-	-	-	-
a) On Freehold Land	-	-	-	-	-	-	-	-	-	-
b) On Leasehold Land	-	-	-	-	-	-	-	-	-	-
c) Ownership Flats/Premises	-	-	-	-	-	-	-	-	-	-
d) Superstructures on Land	-	-	-	-	-	-	-	-	-	-
not belonging to the entity	-	-	-	-	-	-	-	-	-	-
3. PLANT MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	-	-	-
4. VEHICLES	-	-	-	-	-	-	-	-	-	-
5. FURNITURE, FIXTURES	3,251,249	-	-	3,251,249	-	205,804	-	205,804	3,045,445	3,251,249

DESCRIPTION	GROSS BLOCK				DEPRECIATION				NET BLOCK	
	Cost/valuation as at beginning of the year	Additions during the year	Deductions during the year	Cost/valuation at the year-end	As at the beginning of the year	On Additions during the year	On Deductions during the year	Total up to the year-end	As at the Current year-end	As at the Previous year-end
6. OFFICE EQUIPMENT			-	-				-	-	-
7. COMPUTER/PERIPHERALS	968,326	696,495	-	1,664,821	543,664	232,234	-	775,898	888,923	424,662
8. ELECTRIC INSTALLATIONS	-	-	-	-	-	-	-	-	-	-
9. LIBRARY BOOKS	-	-	-	-	-	-	-	-	-	-
10. TIBEWELLS & W. SUPPLY	-	-	-	-	-	-	-	-	-	-
11. OTHER FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TOTAL	4,219,575	696,495	-	4,916,070	543,664	438,038	-	981,702	3,934,368	3,675,911
B. CAPITAL WORK-IN-PROGRESS									-	
GRAND TOTAL									3,934,368	3,675,911

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

(Non-Plan)

SCHEDULE 8 - FIXED ASSETS : Detail as per Annexure - B

as on 31.3.2014

Amount in Rs.

DESCRIPTION	GROSS BLOCK				DEPRECIATION				NET BLOCK	
	Cost/valuation as at beginning of the year	Additions during the year	Deductions during the year	Cost/valuation at the year-end	As at the beginning of the year	On Additions during the year	On Deductions during the year	Total up to the year-end	As at the Current year-end	As at the Previous year-end
A. FIXED ASSETS :	-	-	-	-	-	-	-	-	-	-
1. LAND :	-	-	-	-	-	-	-	-	-	-
a) Freehold	-	-	-	-	-	-	-	-	-	-
b) Leasehold	-	-	-	-	-	-	-	-	-	-
2. BUILDINGS:	-	-	-	-	-	-	-	-	-	-
a) On Freehold Land	-	-	-	-	-	-	-	-	-	-
b) On Leasehold Land	-	-	-	-	-	-	-	-	-	-
c) Ownership Flats/Premises	-	-	-	-	-	-	-	-	-	-
d) Superstructures on Land not belonging to the entity	-	-	-	-	-	-	-	-	-	-
3. PLANT MACHINERY & EQUIPMENT	-	-	-	-	-	-	-	-	-	-
4. VEHICLES	-	-	-	-	-	-	-	-	-	-
5. FURNITURE, FIXTURES	1,836,983	98,600	-	1,935,583	1,307,836	86,987	-	1,394,823	540,760	529,147

DESCRIPTION	GROSS BLOCK				DEPRECIATION				NET BLOCK	
	Cost/valuation as at beginning of the year	Additions during the year	Deductions during the year	Cost/valuation at the year-end	As at the beginning of the year	On Additions during the year	On Deductions during the year	Total up to the year-end	As at the Current year-end	As at the Previous year-end
6. OFFICE EQUIPMENT	1,261,709	352,618	-	1,614,327	710,992	57,235	-	768,227	846,100	550,717
7. COMPUTER/PERIPHERALS	2,328,979	5,965	-	2,334,944	2,188,245	11,183	-	2,199,428	135,516	140,734
8. ELECTRIC INSTALLATIONS	-	-	-	-	-	-	-	-	-	-
9. LIBRARY BOOKS	47,760	-	-	47,760	47,601	-	-	47,601	159	159
10. TIBEWELLS & W. SUPPLY	-	-	-	-	-	-	-	-	-	-
11. OTHER FIXED ASSETS	-	-	-	-	-	-	-	-	-	-
TOTAL	5,475,431	457,183	-	5,932,614	4,254,674	155,405	-	4,410,079	1,522,535	1,220,757
B. CAPITAL WORK-IN-PROGRESS									-	
GRAND TOTAL									1,522,535	1,220,757

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2014

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 9 - INVESTMENT FROM EARMARKED/ ENDOWMENT FUNDS:</u>						
1. In Government Securities			-			-
2. Other approved Securities			-			-
3. Shares			-			-
4. Debentures and Bonds			-			-
5. Subsidiaries and Joint Ventures			-			-
6. Others (to be specified)			-			-
TOTAL			-			-
<u>SCHEDULE 10 - INVESTMENTS - OTHERS:</u>						
1. In Government Securities			-			-
2. Other approved Securities			-			-

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
3. Shares			-			-
4. Debentures and Bonds			-			-
5. Subsidiaries and Joint Ventures			-			-
6. Others (to be specified)			-			-
Interest accrued but not received						
Fixed Deposit (With Syndicate Bank)	-	5,470,230.00	5,470,230.00		4,204,953.00	4,204,953.00
TOTAL	-	5,470,230.00	5,470,230.00	-	4,204,953.00	4,204,953.00

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2014

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC.</u>						
<u>A. CURRENT ASSETS :</u>						
<u>1. Inventories :</u>						
a) Stores and Spares		-			-	
b) Loose Tools		-			-	
c) Stock-in-trade						
Finished Goods		-			-	
Work-in-progress		-			-	
Raw Materials		-	-		-	-
Total						
<u>2. Sundry Debtors :</u>						
a) Debts Outstanding for a period exceeding six months						
b) Others						-
<u>3. Cash balances in hand (including cheques/drafts and imprest) :</u>	16,624.00	19,036.00	35,660.00	23,907.00	17,593.00	41,500.00

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>4. Bank Balances :</u>						
a) With Scheduled Banks :						
* On Current Accounts						
* On Deposit Accounts (includes margin money)						
* On Savings Accounts	7,503,593.00	1,338,083.00	8,841,676.00	265,379.00	77,718.00	343,097.00
b) With non-Scheduled Banks :						
* On Current Accounts						
* On Deposit Accounts						
* On Savings Accounts						
Total						-
<u>5. Post Office-Savings Accounts</u>						
	-			-		
TOTAL	7,520,217.00	1,357,119.00	8,877,336.00	289,286.00	95,311.00	384,597.00

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2014

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 11 - CURRENT ASSETS, LOANS, ADVANCES ETC. (Contd.)</u>						
<u>B. LOANS, ADVANCES AND OTHER ASSETS</u>						
<u>1. Loans :</u>						
a) Staff (Annexure 'B')		132,100.00	132,100.00	129,850.00	116,200.00	246,050.00
b) Other Entities engaged in activities/objectives similar to that of the Entity						
c) Other (specify)						
<u>2. Advances and other amounts recoverable in cash or in kind or for value to be received :</u>						
a) On Capital Account						
b) Prepayments						
c) Other:						
Training and awairness as per annexure 'B'	4,427,862.00	170,407.00	4,598,269.00	3,556,103.00	170,407.00	3,726,510.00
NIC	4,793,083.00	203,700.00	4,996,783.00	6,375,788.00	759,876.00	7,135,664.00
CPWD	5,524,237.00	1,146,215.00	6,670,452.00	1,705,306.00	1,146,215.00	2,851,521.00

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
Advance Paid Lease line (MTNL & NICS)	934,996.00		934,996.00			-
Security Deposit (Phones)			-			-
DAVP	61,851,294.00		61,851,294.00	94,080,511.00		94,080,511.00
d) Postage advance		59,004.00	59,004.00	-	50,004.00	50,004.00
NICS		-				-
NID A/c		250,000.00	250,000.00		250,000.00	
DGS & D	40,385.00	1,791.00	42,176.00	736,880.00	309,325.00	1,046,205.00
Directorate of Estate	8,000.00	-	8,000.00	8,000.00		8,000.00
<u>3. Income Accrued :</u>						
a) On Investments from Earmarked/Endowment Funds						
b) On Investments - Others (FDRs)	-	604,732.00	604,732.00	-	507,040.00	507,040.00
c) On Loans and Advances	-	11,784.00	11,784.00	-	22,584.00	22,584.00
d) Others (includes income due unrealised - Rs. _____)						
Grant-in-aid Receivable						-
Total						
<u>4. Claims Receivable :</u>						
TOTAL (B)	77,579,857.00	2,579,733.00	80,159,590.00	106,592,438.00	3,331,651.00	109,674,089.00
TOTAL (A+B)	85,100,074.00	3,936,852.00	89,036,926.00	106,881,724.00	3,426,962.00	110,058,686.00

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2014

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 12 - INCOME FROM SALES/SERVICES :</u>						
1) <u>Income from Sales</u>			-			-
a) Sale of Finished Goods			-			-
b) Sales of Raw Material			-			-
c) Sale of Scraps			-			-
2) <u>Income from Services</u>						
a) Labour and Processing Charges			-			-
b) Professional/Consultancy Services			-			-
c) Agency Commission and Brokerage			-			-
d) Maintenance Services (Equipment/Property)			-			-
e) Other (Specify)			-			-
TOTAL	-	-	-	-	-	-
<u>SCHEDULE 13 - GRANTS/SUBSIDIES :</u>						
(Irrevocable Grants & Subsidies Received)						
Add:- Op unspend grant	223,634	-	223,634	4,317,639	1,212,278	

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
1) Central Government	53,711,000	16,966,000	70,677,000	55,683,000	13,700,000	69,383,000
Less:- Unspent grant on 31/3/2014	7,520,633	582,710	8,103,343	223,634	-	-
2) State Government (s)						-
3) Government Agencies						-
4) Institutions/Welfare Bodies						-
5) International Organisations						-
6) Other (Specify)					-	-
TOTAL	46,414,001	16,383,290	62,797,291	59,777,005	14,912,278	69,383,000

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2014

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 16 - INCOME FROM ROYALTY, PUBLICATION ETC. :</u>						
1) Income from Royalty			-			-
2) Income from Publications			-			-
3) Others (specify)			-			-
TOTAL			-			-
<u>SCHEDULE 17 - INTEREST EARNED :</u>						
<u>1) On Term Deposits :</u>						
a) With Scheduled Banks(Interest Accrued but not received)			-			-
b) With Non-Scheduled Banks			-			-
c) With Institutions			-			-
d) others			-			-
<u>2) On Savings Accounts :</u>						
a) With Scheduled Banks	435,681	543,610	979,291	429,663	513,645	943,308
b) With Non-Scheduled Banks						-

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
c) With Institutions						-
d) others						-
<u>3) On Loans :</u>						-
a) Employees/Staff	-		-	-	19,758	19,758
b) Others						-
<u>4) Interest on Debtors and Other Receivables</u>						-
TOTAL	435,681	543,610	979,291	429,663	533,403	963,066

Note : Tax deducted at source to be indicated

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2014

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 18 - OTHER INCOME :</u>						
1) Profit on Sa/e/disposal of Assets						-
a) Owned assets						-
b) Assets acquired out of grants, or received free of cost						-
2) Export Incentives realized						-
3) Fees for Miscellaneous Services						-
4) Miscellaneous Income	12,047	-	12,047	-	11,500	11,500
Sale of old newspaper and magazines						-
Rebate by Postal Deptt. on use of franking Machine						-
RTI Fee	-	290	290	-	710	710
Foreign Contribution Received	-	77,108	77,108	-	61,968	61,968
International meet (R.Fees A/c)	-	-	-	3,262,203	-	3,262,203
TOTAL	12,047	77,398	89,44	3,262,203	74,178	74,178
<u>SCHEDULE 19 - INCREASED?(DECREASE) IN STOCK OF FINISHED GOODS & WORK IN PROGRESS :</u>						
a) Closing stock						

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
i) Finished Goods			-			-
ii) Work-in-progress			-			-
b) Less : Opening Stock						
i) Finished Goods			-			-
ii) Work-in-progress			-			-
TOTAL						

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2014

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 20 - ESTABLISHMENT EXPENSES :</u>						
a) Salaries and Wages		8,475,331	8,475,331		8,906,515	8,906,515
Manpower charges		-	-		158,548	158,548
b) Allowances, Bonus and honorarium		128,558	128,558		147,195	147,195
c) Reimbushment of Tution Fee		208,750	208,750		270,000	270,000
d) Pension & leave salary contribution		61,799	61,799		940,272	940,272
e) Medical Expenses		250,663	250,663		168,085	168,085
f) LTC Expenses		327,705	327,705		100,812	100,812
g) Uniform charges		-	-		-	-
h) Employer Contribution to PF		811,798	811,798		870,926	870,926
i) EDLI (PF)		43,193	43,193		38,728	38,728
j) EPF Administrative charges		95,884	95,884			
j) Over time Allowance					-	-
Gratuity Provision					779,470	779,470
Accumulated leave Salary Provision						-
TOTAL	-	10,403,681	10,403,681	-	12,380,551	12,380,551

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE PERIOD/YEAR ENDED 31ST MARCH, 2014

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
<u>SCHEDULE 21 - OTHER ADMINISTRATIVE EXPENSES :</u>						
Newspaper, Books and Periodicals		33,963	33,963		29,238	29,238
Repairs and Maintenance of Office Equipment		509,425	509,425		215,920	215,920
Vehicles Hiring (Car)		800,153	800,153		852,338	852,338
Postage and Telegram Charges		117,055	117,055		64,749	64,749
Printing and Stationery		461,049	346,452		346,452	346,452
Travelling Expenses		387,932	387,932		618,773	618,773
Foreign Travelling Expenses		-	-		2,189	2,189
Conveyance Expenses		47,570	47,570		40,543	40,543
Meeting Expenses		48,734	48,734		51,803	51,803
Professional Charges & Legal		48,513	48,513		210,466	210,466
Consultancy Service charges	3,521,636	-				
Bank Charges	1,349	1,413	2,762	5,250	590	5,840
Office Expenses		51,797	51,797		44,358	44,358
Advertisement and Publicity	16,994,472	-	16,994,472		-	-
Telephone Charges		236,998	236,998		290,670	290,670
Annual Meet Expenses		-	-		-	-
Audit Fees		108,873	108,873		73,168	73,168

(Amount in Rs.)

	Current Year			Previous Year		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total
Hospitality		30,911	30,911		28,800	28,800
Recruitment and Training Expenses		8,802	8,802		36,372	36,372
Training and Awareness Programme expenses	2,590,106	-	2,590,106	7,011,785	-	7,011,785
Water and Electricity charges		47,340	47,340		42,090	42,090
Security and Cleaning Expenses		806,774	806,774		869,689	869,689
Repair and Maintenance of Office Building		10,790	10,790		-	-
Computer Networking and accessories		18,667	18,667		14,045	14,045
CARINGS & Consultation Charges	4,882,705	-				
Sitting Fee Account		783,300	783,300		610,000	610,000
Hindi Pakhwada Expenses		39,000	39,000		39,000	39,000
Misc/cont Expenses		-	-		-	-
Conference & Exhibition Expenses	1,702,233	-	1,702,233	759,865	-	759,865
MIS Application Expenses		556,176	556,176		-	-
Repair and Maintenance of Office Furniture		1,880	1,880		13,850	13,850
Research and Evaluation Expenses		-	-		-	-
CARA News Shelter Expenses		-	-		-	-
International Meet expenses	-	-	-	2,983,064	-	2,983,064
GROSS TOTAL	29,692,501	5,157,115	26,330,678	10,759,964	4,495,103	15,255,067

FINANCIAL STATEMENT

Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110 066.

SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED
31ST MARCH 2014

Schedule-24

Significant Accounting Policies/ Basis for Preparations of Accounts:

1. **Accounting Convention:**

The Financial Statements have been prepared on the accrual method of accounting.

2. **Inventory Valuation:**

Store and Spares are valued at cost.

3. **Investments:**

Investments classified as "long term investments" are carried at cost.

4. **Fixed Assets:**

4.1 Fixed Assets are stated at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition.

4.2 Fixed Assets acquire by way of non-recurring grant are capitalized at values stated by corresponding credit to Capital Fund.

5. **Depreciation:**

5.1 Depreciation is provided on straight-line method as per rates specified in the Companies Act.

a. In respect of additions to/ deductions from fixed assets during the year, depreciation is considered on pro-rata basis.

b. Assets costing Rs. 5,000/- or less each are fully provided.

c. Residual Value of fixed assets has been taken @ 5% of the total cost.

6. **Government Grants/ Subsidies:**

6.1 Government grant / subsidy are accounted on realization basis.

6.2 Grants received form Central Government has not been received with specific instruction for Capital Expenses and therefore the amount spent on

acquisition of capital assets not otherwise specified has been shown under Capital Fund.

7. Lease:

Lease rentals are expensed with reference to lease terms.

8. Retirement Benefits:

8.1 Liability towards gratuity payable on death/ retirement of employees is accrued based on actual calculation.

8.2 Provision for accumulated leave encashment benefit to the employees is accrued and computed on assumption that employees are entitled to receive the benefit as at each year end.

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110 066.

**SCHEDULES FORMING PART OF ACCOUNTS FOR THE PERIOD ENDED
31ST MARCH 2014**

Schedule-25

CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS

1. Contingent Liabilities for the period ended 31st March 2014 is Rs. Nil
2. In the opinion of the Management, the current assets, loans and advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.
3. In view of there being no taxable income under Income Tax Act, 1961 no provision for Income Tax has been made.
4. Corresponding figures for the previous year have been regrouped/ rearranged, wherever necessary.
5. Schedule 1 to 25 are annexed to and form an integral part of the Balance Sheet as at 31st March 2014 and the Income and Expenditure Account for the year ended on that date.

FINANCIAL STATEMENT

Central Adoption Resource Authority

West Block - 8, Wing - 2, 2nd Floor, R.K. Puram, New Delhi - 110 066

Advance for Training and Awareness Programme

As on 31.3.2014

Annex-B

S.No.	Name of NGO/ Govt. Office	Date of Release	Amount Non-Plan	Plan
1	The Director General, RCVF Narona academy of Administration, Bhopal	13.11.2006	106,080	
2	Director, Deptt. Of Social Welfare, Govt. of Bihar	21.11.2006	64,327	
3	ICCW New delhi	19.8/10.9.2008		618,860
4	Director, WCD, Raipur	22.08.2008		164,320
5	RCVP, Narohna, Acaemdemy of Administration, Bhopal	23.03.2010		160,320
6	YASODA Pune			55,000
7	Director, WCD, Raipur	03.06.2010		164,320
8	Director, WCD , Chandigarh	18.06.2010		164,320
9	AYAUKT Mahila Avam Bal Vikas, Bhopal	04.11.2010		233,736
10	Director, Social Welfare, Jaipur, Rajasthan	11.01.2011		73,520
11	Director, Social Welfare, Patna, Bihar	09.02.2011		228,396
12	Director, WCD, Andra Pradesh	24.02.2011		248,808
13	Director, Social Welfare, Ranchi	14.07.2011		92,336
14	The state Child Protection Society, Nagland	02.09.2011		99,704
15	Commissioner, WCD, Raipur	17.10.2011		99,704
16	ICDS, Society, Bangalore, Karnataka	20.10.2011		54,400
17	M.P.State Child Protection Society, Bhopal	30.11.2011		99,704
18	M.P.State Child Protection Society, Bhopal (CARING)	30.11.2011		32,400
19	Director, Social Welfare, Guwahati, Assam	10.02.2012		90,515

S. No.	Name of NGO/ Govt. Office	Date of Release	Amount Non-Plan	Plan
20	Karnataka Integrated child Prot. Society	25-6-2012		75,400
21	WCD, Chandigarh	3/10/2012		106,172
22	Rajasthan State Child Protection Society	20/11/2012		50,971
23	Rajasthan State Child Protection Society	18/12/2012		24,400
24	Director Deptt of SW. Ranchi	5/29/2013		100,000
25	The Director, Maharashtra State Child P. Society	6/4/2013		158,000
26	Director, Social Welfare, W.Bangal (Silliguri Prog)	06.06.2013		158,000
27	Director, WCD, Banglore	26.06.2013		215,100
28	Sudatta, Adoptive Parents Association, Banglore	11/11/2013		106,000
29	Director, Social Welfare, Tamil Nadu, Chennai	11/25/2013		157,916
30	The Director, WCD, Himachal Pradesh, Shimla	12/21/2013		154,528
31	Chairman, VCA Hydrabad	1/17/2014		36,585
32	Director, Deptt. Of Social Welfare, Gov of Manipur	1/28/2014		101,179
33	Director, Social Welafe, W.Bangal, Kolkatta	3/25/2014		303,248
	Total		170,407	4,427,862

Loans/ Advances to Staff:

Name of Employees	Amount outstanding as on 31.3.2014	Amount outstanding as on 31.3.2013	
A. <u>Festival Advance:</u>			
Mr.Ritesh Ahuja-DEO	2,250	2,250	
Mr.Sanjay Kumar-DEO	2,250	2,250	
Mr.Devender Kumar	2,250	2,250	
Mr.Ravi Rawath-DEO	2,250	2,250	
Mr.Sharwan Kumar	2,250	-	
Mr.Baljeet Singh	2,250	-	
Mr.Vijay Singh	2,250	2,250	
Mr.Bagat-Peon	2,250	2,250	
Total A	18,000	13,500	
B. <u>Computer Advance:</u>			
Mr. B.K. Sahu, Dy. Director	12,400	17,200	
C. <u>Car Advance:</u>			
Mr. B.K. Sahu, Dy. Director	74,700	85,500	
D <u>Scooter Advance</u>			
Mr.Vijay Singh-Steno	27,000		
Grand Total (A+B+C+D)	132,100	116,200	

Annexure C

FINANCIAL STATEMENT

Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110 066.

Provision for Expenses as on 31/3/2014

Plan

Description	Amount
Previous year provisions (balance)	704546.00
Total	704,546.00

FINANCIAL STATEMENT

Central Adoption Resource Authority
West Block-8, Wing-2, 2nd Floor, R.K. Puram, New Delhi-110 066.

Provision for Expenses as on 31/3/2014

Non-Plan

Description	Amount
Telephone Expenses :	
Dr.J.Pati -Rs.6626/- MTNL- Rs. 14350/-	20976.00
Travelling Expenses- Dr.J.Pati Delhi-Mumbai tour	28,347.00
Security & Cleaning charges	648,372.00
Car Hiring Charges	37,892.00
Total	735,587.00



“I looked for you, though I didn’t know your face and when at last you were ours, our life took on a new dimension. We are complete family now.”

Central Adoption Resource Authority

(An autonomous body of the Ministry of Women & Child Development, Govt. of India)

West Block – 8, Wing –2, 2nd Floor, R. K. Puram, New Delhi–110066.

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